

Criteria I Key Indicator 1.2

Metric No. 1.2.2 & 1.2.3

Academic Year 2021-22

List of Certificate Course/s

1.2.2 Number of Add on /Certificate programs offered during the Academic Year.

1.2.3 Average percentage of students enrolled in Add-on/Certificate programs as against the total number of students during the Academic Year.

Sr. No.	Name of Add on /Certificate programs offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
1	Mushroom Production	CC-BOT-01-2021-22	2021-22	1	6 Mar 2022 to 4 Apr 2022	30	30
2	Certificate Course in English Language Training and Soft Skill Developement	CC-ENG-01-2021-22	2021-22	1	20 Dec 2021 to 27 March 2022	30	30
3	Introduction of Electronic Components in Modern Physics	CC-PHY-01-2021-22	2021-22	1	16 Oct 2021 to 21 Jan 2022	30	30

Rashtram RINCIPAL Gandhi Arts, Commerce & Science College Jalna - 431203 (M.S.)

Rashtramata Indira Gandhi Arts, Commerce and Science College, Jalna

1.2.1 Certificate Courses

Dept. of English

Academic Year 2021-22

Certificate Course in English
Language Training and Soft
Skill Development

Dr. Narayanrao Mundhe Nagar, Shivnagar, Jalna 431213

DEPARTMENT OF ENGLISH

Date: 05-11-2021

Respected Madam,

101518

(4.5)

As per departmental activity, we are willing to start a certificate course in English this year too. The title is same as earlier,

COURSE CODE: CC-E- 002/2021-22

CERTIFICATE COURSE IN ENGLISH LANGUAGE TRAINING AND SOFT SKILLS

DEVELOPMENT

Please give the permission to start the course from 20th December, 2021 so that we can enroll the students for the course before the date.

Enclosed:

- 1. Syllabus framed by the committee
 - a) Dr. Jyoti L Dharmadhikari
 - b) Asst. Prof. Vithal Gadekar
 - c) Dr. Alka Nathrekar

Dr. Jyoti Dharmadhikarih Leaddhikari

Research Guide & Head, of English, R.M.I.G.College, Jaln.

Dr, Vithal Gadekar, Asst. Prof.

Sanctioned

Rashtramata Indira Gandhi Arts, Commerce & Scienc College Jaina - 431203 (Ni.c.,

Dr. Narayanrao Mundhe Nagar, Shivnagar, Jalna 431213

Department of English

COURSE CODE: CC-E- 002/2021-22

CERTIFICATE COURSE IN ENGLISH LANGUAGE TRAINING AND SOFT SKILLS **DEVELOPMENT**

Syllabus

Unit A-Phonetics

- 1. Received Pronunciation
- 2. Speech Mechanism
- 3. Speech sounds
- 4. Three Term Label
- 5. Transcription

Unit B-Communication

- 1 Telephone Conversation
- 2 Situational Conversation
- 1 Public speech
- 4 Group Discussion
- 5. Debate
- 6 Interviews skills
- 7. Presentation skills
- 8. Soft skills
- 9. Letter writing
- 10. Writing e-mail
- 11. Resume writing

Unit D- Personality Development and other

- 1 Career Planning
- 2. Self-discovery
- 3. Developing Positive Attitude
- 4. Etiquette and manners-
- 5. Vocabulary

RASHTRAMATA INDIRA GANDHI ARTS, COMM,. AND SCIENCE COLLEGE, JALNA Dr. Narayanrao Mundhe Nagar, Shivnagar, Jalna 431213

Department of English COURSE CODE: CC-E- 002/2021-22

CERTIFICATE COURSE IN ENGLISH LANGUAGE TRAINING AND SOFT SKILLS **DEVELOPMENT**

Unit E- SOFT SKILL DEVELOPMENT

- 1. USE OF ONLINE PLATFORM: INTRODUCTION
- 2. ZOOM, G-MEET: INTROCUDTION AND USES
- 3. SHAREING SCREEN
- 4. YOU TUBE, INFORMATION AND USE OF THE APP
- VIVA- VOCE

Dr. J. L. Dhamadhikari, Convener

Asst. Prof. V. R. Gadekar, Co-ordinator

Rashiramata Indira Gandhi Arts, Commerce & Science 'ollege Jains

PHILL

Dr. Jyoti L. Dharmadhikari Research Guide & Head, Dept. of English, R.M.I.G.College, Jalna.

Dr.NarayanraoMundheNagar,Shivnagar, Jalna 431213 Department of English

COURSE CODE: CC-E- 002/2021-22

CERTIFICATE COURSE IN ENGLISH LANGUAGE TRAINING AND SOFT SKILLS DEVELOPMENT

Date: 14 Dec 2021

To,

Dr. Jyoti Dharmadhikari,

Head, Dept of English, RMIG College, Jalna.

Subject: An appointment of Board of Studies for the certificate course for the year 2021-22.

Respected madam,

With reference to above subject, department of English is preparing syllabus for certificate course that we conduct every year. We request you to contribute your scholarly insights on the syllabus and contribute in framing one.

We can meet at your convenience on the college campus. Please let us know your timings. The course will commence on 20th December, 2021.

Convener

Dr. Jyoti L. Dharmadhikari Research Guide & Head, Dept. of English, R.M.I.G.College, Jalna. Dr. SunandaTidke Scien

January Williams

Dr.NarayanraoMundheNagar,Shivnagar, Jalna 431213 Department of English

COURSE CODE: CC-E- 002/2021-22

CERTIFICATE COURSE IN ENGLISH LANGUAGE TRAINING AND SOFT SKILLS DEVELOPMENT

Date: 14 Dec 2021

To,

Shri. Vithal R. Gadekar Asst. Professor, Dept of English, RMIG College, Jalna.

Subject: An appointment of Board of Studies for the certificate course

for the year 2021-22.

Respected madam,

With reference to above subject, department of English is preparing syllabus for certificate course that we conduct every year. We request you to contribute your scholarly insights on the syllabus and contribute in framing one.

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Convener

Dr. Jyoti Dharmadhikari

Dr. Jyoti L. Dharmadhikari Research Guide & Head, Dept. of English, R.M.I.G.College, Jalna.

Dr. SunandaTidke India Ganchi Arts. Commerce

orege Jaina - 43 (265 kh.S.)

Dr.NarayanraoMundheNagar,Shivnagar, Jalna 431213 Department of English

COURSE CODE: CC-E- 002/2021-22

CERTIFICATE COURSE IN ENGLISH LANGUAGE TRAINING AND SOFT SKILLS DEVELOPMENT

To,

Prof. AlkaNathrekar,

DankunwarMahilaMahavidyalay, Jalna.

Subject: An appointment of Board of Studies for the certificate course for the year 2021-22.

Respected madam,

With reference to above subject, department of English is preparing syllabus for certificate course that we conduct every year. We request you to contribute your scholarly insights on the syllabus and contribute in framing one.

We can meet at your convenience on the college campus. Please let us know your timings. The course will commence on 20th December, 2021.

Convener

DrJyotiDharmadhikari

Dr. Jyoti L. Dharmadhikari Research Guide & Head, Lont of English, R.M.I.G.College, Jalna. DrSunandaTidke

Arts, Commerce & Science College Jains -431203 (M.S.)

Rashtramata Indira Gandhi Arts, Commerce and Science College, Jalna

1.2.1 Certificate Courses

Dept. of Botany

Academic Year 2021-22

Certificate Course in Mushroom Production

RASHTRAMATA INDIRA GANDHI COLLEGE, JALNA

Department of Botany

'Certificate Course in Mushroom Production'

Syllabus of Mushroom cultivation

UNIT I -INTRODUCTION (5 periods)

Introduction, Meaning of Mushrooms, Concept and need, Advantages, disadvantages, food value, and Medicinal Value of mushroom

UNIT-II: MUSHROOM CULTIVATION (15 periods)

Introduction, Systematic position, thallus structure and fruiting body of mushroom (Agaricus bisporusand Pleurotus). Merits of mushroom cultivation, Commercial cultivation of mushroom (Agaricus bisporus and Pleurotus).

(Substrate, Soaking, Pasteurization, Spawning, Cropping, Picking and Packing, Flow chart), Mushroom product.

UNIT-III: PRACTICALS ON MUSHROOM DEMOSTRATION

Principle, Requirement, procedure, observations, Harvesting, results and records,

(Students are expected to prepare a model of Mushroom cultivation laboratory,

Course Outcomes: -

After completion of certificate course student will be able to understand following outcomes

- * To understand economic important of the Mushroom (Fungi)
- * Students will be able to know abut different kinds of Mushroom
- * Students will be able to understand the small scale production of the Mushroom in laboratory
- * Students will be able to know abut the commercial production of Mushroom.

References:-

Bilgrami K. S. Verma R. N. 1997. Physiology of Fungi Vikas Publishing House PVT LTD India

- B. P. Pandey 1992. College Botany, Vol. II. S. Chand & Company LTD. Ram Nagar, New Delhi.
- B. P. Pandey –1999. College Botany, Vol. I. S. Chand & Company LTD. Ram Nagar, New Delhi.

B. P. Pandey – 2010. Modern Practical Botany, Vol. I. S. Chand & Company LTD. Ram Nagar, New Delhi.

B. P. Pandey - 2011. College Botany, Vol. I. S. Chand & Company LTD. Ram Nagar, New Delhi.

Dr. B. P. Pandey - 2008. Botany for Degree Students, B. Sc. First Year part- I. S. Chand & Company LTD. Ram Nagar, New Delhi

B. R. Vashista. - 1992, Botany for Degree Students part II- fungi. S. Chand & Company LTD., New Delhi.

B. R. Vashista, A. K. Sinha. - 2011, Botany for Degree Students-fungi. S. Chand & Company LTD. Ram Nagar, New Delhi.

Singh S. K. SeemaSrivastav., 2008. A text book of Fungi. Campus book Publication India. Sharma P. D. 1998. The Fungi.Rastogi Publication India.

Sunder Rajan 2001, Introduction to Fungi Anmol Publication PVT. LTD. New Delhi. Swanton E. W. 2003. Hand Book of Fungi. AbhinavPrakashan New Delhi.

Professor Dr. Wakle G.L.

Prof. Dr. Waklen Bort. Professor and Head

Head of Bolepart Brent Brent Hany R.M.I.G.College, Jaina

Rashtramata Indira Gandhi Arts, Commerce & Science College Jaina - 431203 (M.S.)

RASHTRAMATA INDIRA GANDHI COLLEGE JALNA DEPARTMENT OF BOTANY

To

Prof.Dr.Wakle G.L.

Dept.of Botany.

R.M.I.G.College Jalna. [M.S.]

Subject -Nomination as member of Bord of Studies in Certificate Course, in Dept of Botany.

Reference -BOS in Dept of Botany/ Certificate Course as per RMIG College, Jalna./ 2021-22 | 29 | 2021-22

Sir/ Madam

I have pleasure to inform you that under the provision of regulation of certificate course of college, you have been nominated as a member of studies for certificate course organized by Dept of Botany, RMIG College, jalna.

The term of office of your membership on the said bord till you continue to be Professor/ Associated Professor of the concern department .

I look forward to your active participation in the deliberation as a member in the meeting of bord of studies.

Principa

PRINCIPAL

Rashtramata Indira Gandhi Arts, Commerce & Science College Jalna - 431203 (M.S.)

Prof.Dr:Wakle G.L.
Professor and Head
Department of Botany
R.M.I.G.College, Jaina

RASHTRAMATA INDIRA GANDHI COLLEGE JANA DEPARTMENT OF BOTANY

To

Prof.Dr.Chavan S.T.

Dept.of Botany.

R.M.I.G.College Jaina. [M.S.]

Subject -Nomination as member of Bord of Studies in Certificate Course, in Dept of Botany.

Reference -BOS in Dept of Botany/ Certificate Course as per RMIG College, Jalna./ 2021-22 | 26 | 27 22

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The term of office of your membership on the said bord till you continue to be Professor/ Associated Professor of the concern department.

I look forward to your active participation in the deliberation as a member in the meeting of bord of studies.

Prof.Dr.Wakle G.L.
Professor and Head
Department of Botany
R.M.I.G.College,Jaina

Rashtramata Indira Gandill Arts, Commerce & Science College Jains - 431203 (M.S.)

RASHTRAMATA INDIRA GANDHI COLLEGE JALNA (M.S.) DEPARTMENT OF BOTANY

To

Prof.Dr.Khandare M.S.

Dept.of Botany.

D.S.M.College, Jintur, Dist. Parbhani. [M.S.]

Subject -Nomination as member of Bord of Studies in Certificate Course, in Dept of Botany.

Reference -BOS in Dept of Botany/ Certificate Course as per RMIG College, Jalna./ 2021-22 | 28 | 21 m

Sir/ Madam

I have pleasure to inform you that under the provision of regulation of certificate course of college, you have been nominated as a member of studies for certificate course organized by Dept of Botany, RMIG College, jalna.

The term of office of your membership on the said bord till you continue to be Professor/ Associated Professor of the concern department.

I look forward to your active participation in the deliberation as a member in the meeting of bord of studies.

Prof.Dr.Wakle G.L. Professor and Head Department of Botany R.M.I.G.College,Jalna Principal
PRINCIPAL

VIS. Commerce & Science
College Jaine - 431203 (M.S.)

RASHTRAMATA INDIRA GANDHI COLLEGE, JALNA DEPARTMENT OF BOTANY



Certificate course in mushroom production

2021-22

TIME-TABLE

DAY	TIME	Teaching	Teacher
Monday	4.15—5.15	Theory	GLW
Tuesday	4.15—5.15	Theory	GLW
Wednesday	4.15—5.15	Theory	STC
Thursday	4.15—5.15	Practical	GLW
Friday	4.15—5.15	Practical	STC
Saturday	4.15—5.15	Practical	GLW

GLW-DR.G.L.WAKLE.

KLE. STC

STC=DR.S.T.CHAVAN

[COURSE CO-ORDINATOR]

Prof.Dr.Wakie G.L.
Professor and Head
Department of Botany
R.M.I.G.College, Jaina

PRINCIPAL
Rashtramata Indira Gandhi
Arts, Commerce & Science

e ege Jeine -431203 (M.S.)

Date: 413/2022

To,

Principal

Rashtramata Indira Gandhi College, Jalna

Sub: Application regarding admission in certificate course of Mushroom Production.

Respected Sir/ Madam,

With reference to the above cited subject, I kindly request you to allow me for the admission in certificate course of Mushroom Production organized by Rashtramata Indira Gandhi College, Jalna.

Applicant

Signature:

Name: Patel Sadiza Shafique Ahmad.

Class: B.S.C III

Mobile no: 9657717709

Mail ID: sadijap595@ gmail com.

Rashtramata Indira Gandhi Arts, Commerce and Science College, Jalna

1.2.1 Certificate Courses

Dept. of Physics

Academic Year 2021-22

Introduction of Electronic Components in Modern Physics

Application

Date: 07/10/202

To, The Principal, Rashtramata Indira Gandhi College, Jaina

Subject: To get permission to conduct certificate Course of dept of physics

Introduction of Electronic components in Physics

Respected Sir/Madam,

With reference to above subject Department of Physics is going to conduct

Certificate course in Dept of Physics

Introduction of Electronic components in Physics

To improve knowledge among students.

Here by we request you to sanction the permission to conduct certificate course in Physics.

Thanking You

- Course duration 30 Days (Date : |6 / 6 /202) to 2 | /6//2022)
- Student capacity 30 Students.
- Day and Time Tuesday: Friday 4.20 to 05.20 pm
- Enclosure Syllabus of course

Rashtramata Indira Gandhi Arts. Commerce & Science Arts. Commerce & Science College Jaina - 431203 (M.S.) Yours Sincerely

Dr. Deshpande S.S. Department of Physics

Rashtramata Indira Gandhi Arts, Commerce & Science College, Jalna Department of Physics

Certificate Course

Introduction of Electronic Devices & components in Modern Physics Terms and conditions

- 1)The Certificate Course will be conducted by the Department of Physics.
- 2) This course is open to B.A/B. Sc, Second and Third year students.
- 3) No any Admission fess.
- 4) The duration of this course is three months and it will be completed in 30 hours.

Arts, Commerce & Science College Jaina - 431203 (M.S.)

- 5) Admission capacity is limited to 30 students.
- 6) This course will be of 50 marks.
- 7) This course will be evaluated through objective multiple choice question examination method.
- 8) 75% attendance is mandatory to complete this course.
- 9) Students will be given a certificate at the end of the course.

Course Co-ordinator

Dr. Deshpaude S.S.

Dept. of Physics



Bhagwan Shikshan Prasarak Mandal Georal

Rashtramata Indira Gandhi Arts, Commerce & Science College,Old Jalna.

Principal Dr. S.V. Tidke

e-mail rmigjalna@gmall.com

President Dr.Narayanrao Mundhe

Ref. RMIG /Jaina/2021-22

Date: - 22 /10/2021

Academic Year: 2021 -2022

Board Of Study Committee Of

Certificate course of Physics Academic Year 2021-22

As per our decision this syllabus is ready to teach Academic year 2021-22 for certificate course name

Introduction of Electronics Devices & Components In Modern Physics.

Sr NO	Name	Designation	College	Member	SIGN
l .	Dr. Deshpande S.S.	Assistant Profin Physics& Head of Dept,	Rashtramata Indira Gandhi Arts Commerce & Science College Jalna	Chairman &Course Coordinator	6.000.00
2	Dr. Kokane P.M.	Asso, Prof in Physics& Head of Dept.	Bodrinarayan Barwale College Jalna,	Member	
3	Dr.Kale C.M.	Assistant Prof. In Physics	Indraraj Ans Commerce & Science College, Sillod Dist. Aurangabad	Метьет	
4	Assist. Prof. Uable R.T.	Assistant Prof in Physics.	Siddarth Arts Commerce & Science College, Jafrabad, Dist, Jalna	Member	

Principal

Rashtramata Indira Gandhi Arts, Commerce & Science College Jaina - 431203 (M.S.)

SYLLABUS

Certificate Course CCP1-21-22

Introduction of Electronic Devices & components in Modern Physics.

Objectives:

This course introduces students electronics components and devices and is on understanding the structure and function of devices, and the various aspect and characteristic of devices and components.

Learning Outcomes:

Upon successful completion of this course, the student will be able to:

- A. Identify the basic foundations of that devices and components in electronics in modern Physics.
- B. Demonstrate them and ability to apply in various electronic circuits, models and techniques to easy operate.
- C. Day today life use components easy to operate and getting knowledge in our mother tong.

Course outline

Sr.No	Unit	Marks
1	Unit One: Introduction of Electronics: classification of elements ,metal, nonmetal, semiconductor,definition electronics, importance of electronics, physics in electronics, stom, atomic structure, free electron outermost orbit free electron elements, semiconductor elements Germanium, silicon	10
2	Unit Two: Semiconductor: Definition of semiconductor, types of semiconductor, Intrinsic and Extrinsic semiconductor type P and N type Semiconductor PN junction diode and its characteristics forward and reverse biased concept of vacuum tubes, advantages of semiconductor over vacuum tubes,	15
3	Unit Three Semiconductor Devices: Diode types, Rectifier full wave half wave bridge uses of diode, Transister, and its types, NPN and PNP its Biasing & characteristics, Uses other semiconductor devices FET, and types uses, BJT, uses application of semiconductor, transformer,	15
4	Unit Four: Electronics Basics Instruments: Soldering gun and its use, CRO, its function and uses applications Function generator, uses and application. Analog and digital multimeter use and application color code of resistance. Capacitors its types uses and applications IC introduction basics IC 555 and IC741	10
	Total	50

Reference :

- · Basic Electronics B.L. Theraja S Chand Publication Ram nagar New Delhi.
- · Principal of electronics V.K. Mehta S Chand Publication Ram nagar New Delhi.
- · Fundamentals of electronics R.D. Supekar
- Applied and digital electronics Prakash Khanale Nikita publication Latur.

Rashtramata Indira Gandhi Arts, Commerce & Science College, Jalna Department of Physics

Certificate Course

Introduction of Electronic Devices & components in Modern Physics

Time-Table Academic Year 2021-2022

Date- 16/10/2021 to 2/16/12022

Day/Time	to
Thuesday 4.20 tos	Dr. Santosh Deshpande.
Friday 4-20-5-20	Dr. Santosh Deshpande.
Saturday 4-20 5.200	Dr. Santosh Deshpande.

Course coordinator

Dept. Of Physics

Dr. Deshpande, S.S.

PRINCIPAL

Resintramata in Pira Capani Arts: Commerce & Science College Jaina - 431203 (M.S.)

Rashtramata Indira Gandhi Arts, Commerce & Science College, Jalna

Introduction of Electronic Devices & components in Modern Physics

Teaching Schedule

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Name of Teaching Faculty	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.
Тіте	4.20 to 5.20 pm	4.20 to 5.20 pm	4.20 to 5.20 pm	4,20 to 5.20 pm	4.20 to 5.20 pm	4.20 to 5.20 pm	4.20 to 5.20 pm	4.20 to 5.20 pm	4.20 to 5.20 pm	4.20 to 5.20 pm
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College Jalna - 431203 (M.S.)

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Name of Teaching Faculty	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.
Тіте	4.20 to 5.20 pm	4.20 to 5.20 рт	4.20 to 5.20 pm	4.20 to 5.20 рт	4.20 to 5.20 pm	4.20 to 5.20 pm	4.20 to 5.20 pm	4,20 to 5,20 pm	4.20 to 5.20 pm	4,20 to 5,20 pm	4.20 to 5.20 pm	4.20 to 5.20 pm	4.20 to 5.20 pm
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Name of Teaching Faculty		Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.	Dr. Deshpande S.S.
Time		4.20 to 5.20 pm	4.20 to 5.20 pm	4.20 to 5.20 pm	4.20 to 5.20 pm	4.20 to 5.20 pm	4.20 to 5.20 pm	4.20 to 5.20 pm
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SrNo		24	25	56	27	28	29	30

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Course Co-ordinator

Dr. Deshpande S.S.

Department of Physics

12 B

Rashtramata Indira Gandhi Asts. Commerce & Science College Jaina - 431203 (M.S.)

Principle



RASHTRAMATA INDIRA GANDHI ARTS, COMMERCE AND SCIENCE COLLEGE, JALNA Criteria I Key Indicator 1.2 Metric No. 1.2.2 & 1.2.3

Academic Year 2020-21

List of Certificate Course/s

1.2.2 Number of Add on /Certificate programs offered during the Academic Year.

1.2.3 Average percentage of students enrolled in Add-on/Certificate programs as against the total number of students during the Academic Year.

Sr. No.	Name of Add on /Certificate programs offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
1	Certificate Course in English Language Training and Soft Skill Developement	CC-ENG-01-2020-21	2020-21		12 Oct 2020 to 5 Nov 2020	30	30
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Rashtramata indira Gandhi Arts, Commerce & Science College Jaina - 431203 (M.S.)

Rashtramata Indira Gandhi Arts, Commerce and Science College, Jalna

Dept. of English

Academic Year 2020-21

Certificate Course in English
Language Training and Soft
Skill Development

Rashtramata Indira Gandhi ARTS, COMM,. AND SCIENCE COLLEGE, Jalna Dr. Narayanrao Mundhe Nagar, Shivnagar, Jalna 431213

Department of English

COURSE CODE: CC-E- 002/2020-21

CERTIFICATE COURSE IN ENGLISH LANGUAGE TRAINING AND SOFT SKILLS DEVELOPMENT

Syllabus

Unit A-Phonetics

- 1. Received Pronunciation
- 2. Speech Mechanism
- 3. Speech sounds
- 4. Three Term Label
- 5. Transcription

Unit B-Communication

- 1 Telephone Conversation
- 2 Situational Conversation
- 1 Public speech
- 4 Group Discussion
- 5. Debate
- 6 Interviews skills
- 7. Presentation skills
- 8. Soft skills
- 9. Letter writing
- 10. Writing e-mail
- 11. Resume writing

Unit D- Personality Development and other

- 1 Career Planning
- 2. Self-discovery
- 3. Developing Positive Attitude
- 4. Etiquette and manners-
- 5. Vocabulary

Rashtramata Indira Gandhi ARTS, COMM,. AND SCIENCE COLLEGE, Jalna Dr. Narayanrao Mundhe Nagar, Shivnagar, Jalna 431213

Department of English COURSE CODE: CC-E- 002/2020-21

CERTIFICATE COURSE IN ENGLISH LANGUAGE TRAINING AND SOFT SKILLS DEVELOPMENT

Unit E- SOFT SKILL DEVELOPMENT

- 1. USE OF ONLINE PLATFORM: INTRODUCTION
- 2. ZOOM, G-MEET: INTROCUDTION AND USES
- 3. SHAREING SCREEN
- 4. YOU TUBE, INFORMATION AND USE OF THE APP
- 5. VIVA- VOCE

Dr. J. L. Dhamadhikari, Convener

Dr. Jyoti L. Dharmadhikari Research Guide & Head, Asst. Prof. V. R. Gadekar, Co-ordinator Principal

Rashtramata Indira Gandhi Arts, Commerce & Science College Jaina - 431203 (M.S.)

Zoon meeting online.
A meeting is held for the actual starting
up of ceraticale course
Due to Pandamia situation this
year syllabus has encluded online
Plantonns teachering learning
Fran Ihri year live depart
ment des starting course na ada
4 Sat skill sedlahan in engelight
ment is starting course no 002. A Soft skill septlab as is evaduded en the syllabas
BUS member
1) Dr. Alka Madhrekan
3) Dr Vithal Oradekas
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D.J. L. Dhamad Moen
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A roseling is held of the Bos department faculty to decede over knownation Due to pand em? shat all the students certified this year Enomination will by flerible at students com vierce. The Examination encludes oral test of presentation. This year Test Connat be passible, hence only onestra 25 are asked to every shider. Coen quest. 2 marks Oral Examination Dr. Jyoti L. Dharmadhikari Research Guide & Head, Dept. of English, R.M.I.G.College, Jalna.

To,

Prof. Alka Nathrekar,

Dankunwar Mahila Mahavidyalay, Jalna.

Subject: An appointment of Board of Studies for the certificate course.

CERTIFICATE COURSE IN ENGLISH LANGUAGE TRAINING AND SOFT SKILLS DEVELOPMENT

COURSE CODE: CC-E- 002/2020-21

Respected madam,

I hope you are in good health.

With reference to above subject, department of English is preparing syllabus for certificate course that we conduct every year. From this year due to pandemic situations we are framing our syllabus from online mode of education perspective. We request you to contribute your scholarly insights on the syllabus and contribute in framing the one.

We can meet online on whatsapp call and make the discussion on your convenience. Please let us know your timings. The course will commence on 20th December, 2020.

Thanking you,

Dr. Jyoti L. Dharmadhikari Research Guide & Head, Dept. of English, R.M.I.G.College, Jalna.

Arts, Commerce & Science College Jains - 221203 (M.S.)

Rashtramata Indira Gandhi Arts, Commerce and Science College, Jalna

Date 04.12.2020

To.

Dr. Jyoti Dharmadhikari,

Head, Dept of English,

RMIG College,

Jalna.

Subject: An appointment of Board of Studies for the certificate course.

CERTIFICATE COURSE IN ENGLISH LANGUAGE TRAINING AND SOFT SKILLS

DEVELOPMENT

COURSE CODE: CC-E- 002/2020-21

Respected madam,

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With reference to above subject, department of English is preparing syllabus for certificate course that we conduct every year. From this year due to pandemic situations we are framing our syllabus from online mode of education perspective. We request you to contribute your scholarly insights on the syllabus and contribute in framing the one.

We can meet online on whatsapp call and make the discussion on your convenience. Please let us know your timings. The course will commence on 20th December, 2020.

Thanking you,

Convener,

Dr Jvoti Dharmadhikar

Dr. Jyoti L. Dharmadhikari Research Guide & Head, ant. of English, R.M.I.G.College, Jalna. Dr. Sunanda Tidke Indira Gandhi Arts, Commerce & Science College Jaina - 431203 (M.S.)

Rashtramata Indira Gandhi Arts, Commerce and Science College, Jalna

Date 04.12.2020

To,

Shri. Vithal R. Gadekar Asst. Professor, Dept of English, RMIG College, Jalna.

Subject: An appointment of Board of Studies for the certificate course.

CERTIFICATE COURSE IN ENGLISH LANGUAGE TRAINING AND SOFT SKILLS

DEVELOPMENT

COURSE CODE: CC-E- 002/2020-21

Respected madam,

I hope you are in good health.

With reference to above subject, department of English is preparing syllabus for certificate course that we conduct every year. From this year due to pandemic situations we are framing our syllabus from online mode of education perspective. We request you to contribute your scholarly insights on the syllabus and contribute in framing the one.

We can meet online on whatsapp call and make the discussion on your convenience. Please let us know your timings. The course will commence on 20th December, 2020.

Thanking you,

Convener, \

DrJyoti Dharmadhikari

Dr. Jyoti L. Dharmadhikari Research Guide & Head, Principal,

Dr. Sunanda Tidke Arts, Commerce & Science College Jaina - 431203 (M.S.)

B.S.P. Mandal, Georai's Rashtramata Indira Gandhi Arts, Commerce & Science College, Jalna Department of English

Time Table

CERTIFICATE COURSE IN ENGLISH LANGUAGE TRAINING AND SOFT SKILLS DEVELOPMENT

COURSE CODE: CC-E- 002/2020-21

Online

Every consecutive holiday: Two Lectures per day

(December to April)

(All Sundays and public holidayswhen students can spend time two hours every day)

Total Days of Teaching - 45 days

Duration of course: 3 months

Duration of lecture: 60.00 min

Tentative dates:

20, 25, 27 December 2020,

1,3,10, 17, 24, 31 January 2021,

7, 14, 19, 21, 28 February, 2021

11,13, 18, 14, 21, 27 April 2021

Examination online presentation on 21, 27 April 2021

Zoom App: Link will be given

Sr. No.	Name of the Lecturer	Time	Duration
1.	Dr. Jyoti Dharmadhikari	12.30 to 1.30	1.(60min)
2.	Mr. Vithal Gadekar	1.30 to 2.30	2. (60min)

Dr.JyotiDharmadhikari

Dr. Jyoti L. Dharmadhikari Research Guide & Head, Dept. of English R M I G Callage Jalna Principal

BhagwanShikshanPrasarakMandal, Georai's

Rashtramata Indira Gandhi Arts, Commerce and Science College, Jalna.

Department of English

Certificate Course in English Language Training and Skill Development

Registration Form

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Name	: Manis ha Ravsal	h <u>eh hoke</u> (First Name)	(Farther)	//~~
Classs	=B. A Third year	Faculty: Arts / Science		
Roll Number	1	PNR Number: 201801	5200226504	, Water
Contact No.	:1) 7385049965	2)	Father	
Email ID	: Manishahoke @			
Address	: Mastagad Jal	na		*
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Category :	OPEN SC ST DT I	NT-1 NT-2 NT-3 OBC		
		UNDERTAKING	1	
7	I will attend classes of this	course regularly and abide t	o the rules of the college.	
			,	
Date: 30/3	12020-21	Sign of the	applicant Manus has	
N.B.: Attach X	Cerox copy of Identity Card.			
		For Office Use		
Mr./Ms.	danish Holse		Class B-ATY is	
enrolled to Co	ertificate Course in Eriglish Langu	age Training and Skill Devel	opment starting from	
date 20/3	/20 <u>20</u> to <u>27/04</u> /20 <u>cours</u>	se number <u>002</u> ser	ial number <u>0 9</u> .	
Head, Dept.	of English yoti L. Dharmadhikari Research Guide & Head,		Principal PRINCIPAL Rashtramata IPAL	



RASHTRAMATA INDIRA GANDHI ARTS, COMMERCE AND SCIENCE COLLEGE, JALNA Criteria I Key Indicator 1.2 Metric No. 1.2.2 & 1.2.3

Academic Year 2019-20

List of Certificate Course/s

1.2.2 Number of Add on /Certificate programs offered during the Academic Year.

1.2.3 Average percentage of students enrolled in Add-on/Certificate programs as against the total number of students during the Academic Year.

Sr. No.	Name of Add on /Certificate programs offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
1	Certificate Course in English Language Training and Soft Skill Developement	CC-ENG-01-2019-20	2019-20	1	05 Aug 2019 to 2 Oct 2019	30	30
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PRINCIPAL

Rashtramata Indira Gandhi Arts, Commerce & Science College Jaina - 431203 (M.S.)

Rashtramata Indira Gandhi Arts, Commerce and Science College, Jalna

Dept. of English
Academic Year 2019-20

Certificate Course in English
Language Training and Soft
Skill Development

RASHTRAMATA INDIRA GANDHI ARTS, COM, AND SCIENCE COLLEGE, JALNA Department of English

Date: 9th Sept, 2019

To

The Principal,

Rashtramata Indira Gandhi college, Jalna

Sub: An application to start a certificate course in English

Respected Madam,

With reference to above subject, Department of English has decided to start a certificate course in **Spoken English**. Keeping in view the of job opportunities in every sector English proficiency is a must qualification now a days. Department of English is initiating a program so that our rural students and students little lagging behind can have language proficiency.

Please, give us permission to start a certificate course in college through our department and oblige.

Your faithful,

Dr. JyotiDharmadhikari

Head, Department of English

Rashtromata Indira Gandhi Arts, Commerce & Science College Jaine - 431203 (M.S.)

Sources g.

Rashramata Indira Gandhi Arts, Commerce and Science College, Jalna

Department of English

Certificate Course in Spoken English and personality Development

Course Duration: 3 Months

Practical: 30 Hours

Syllabus

Unit A - Phonetics:

- 1. Received Pronunciation
- 2. Speech Mechanism
- 3. Speech Sounds
- Three Term Label
- 5. Transcription

Unit B - Communication - 1

- 1. Telephone Conversation 4 lectures
- 2. Situational Conversation 5 lectures
- 3. Public speech 10 Lectures
- 4. Group Discussion 10 lectures
- 5. Debate 5 Lectures
- 6. Interviews skills 3 lectures
- 7. Presentation skills- 3 lectures
- 8. Soft skills 5 lectures

Unit C- Writing skills -

- 1. Letter writing 5 lectures
- 2. Writing e-mail 2 lectures
- 3. Resume writing 3 lectures

Unit D- Personality Development and other -

- 1. Career Planning 2 Lectures
- 2. Self-discovery- 2 lectures
- 3. Developing Positive Attitude 4 Lectures
- 4. Etiquette and manners 2 Lectures
- 5. Vocabulary 2 Lectures

Unit E- Activities

- 1. Group Discussion
- 2. Word Game
- 3. Media Use You tube, famous songs, serials, films,
- 4. Debate competition
- 5. Viva vote

.

PRINCIPAL

Rashtramata Indira Gandhi
Arts, Commerce & Science
College Jaina - 431203 (M.S.)

B.S.P. Mandal, Georai's

Rashtramata Indira Gandhi Arts, Commerce & Science College, Jalna Department of English 2019-20

COURSE CODE: CC-E-001/2019

Certificate Course in Spoken English and personality Development

Time table

Every consecutive holiday: Two Lectures

(August, September, October)

(All Sundays and public holidays

when students can spend time two hours every day)

Total Days of Teaching - 15 days

Duration of course: 3 months

Duration of lecture: 60.00 min

Name of the Lecturer	Duration
Dr. JyotiDharmadhikari	1.(60min)
Mr. VithalGadekar	2. (60min)
	Dr. JyotiDharmadhikari

Dr. Jyoti Dharmadhikari

Mr. Vithal Gadekar

PrincipaPAL

Arts, Commerce & Science College Jaina - 431203 (M.S.)



RASHTRAMATA INDIRA GANDHI ARTS, COMMERCE AND SCIENCE COLLEGE, JALNA Criteria I Key Indicator 1.2 Metric No. 1.2.2 & 1.2.3

Academic Year 2018-19

List of Certificate Course/s

1.2.2 Number of Add on /Certificate programs offered during the Academic Year.

1.2.3 Average percentage of students enrolled in Add-on/Certificate programs as against the total number of students during the Academic Year.

Sr. No.	Name of Add on /Certificate programs offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
1	Mukteshwar Lake Jalna - Geographical View	CC-GEO-001-2018-19	2018-19	1	07 July 2018 to 22 Sept 2018	30	30
2	Certificate Course in Spoken English and Personality Development	CC-ENG-01-2018-19	2018-19	1	01 Aug 2018 to 02 Oct 2018	30	30

RashtramaprincipalGandhi Arts, Commerce & Science College Jaina - 431203 (M.S.)

Rashtramata Indira Gandhi Arts, Commerce and Science College, Jalna

Dept. of English
Academic Year 2018-19

Certificate Course in Spoken English and Personality

Development

RASHTRAMATA INDIRA GANDHI ARTS, COMMERCE & SCIENCE COLLEGE, JALNA

Department of English

12.07.2018

Respected Madam,

As per departmental activity, we are willing to start a certificate course in English this year too. The title is same as earlier,

Certificate Course in Spoken English and Personality development

Please give us the permission to start the course from 1st August, 2018 so that we can enroll the students for the course before the date.

Enclosed:

- 1. Syllabus framed by the committee
 - a) Dr. Jyoti L Dharmadhikari
 - b) Asst. Prof. Vithal Gadekar

Principal
PRINCIPAL

ashtramata Indira Gandhi
is, Commerce & Science
isge Jalna - 431203 (M.S.)

B.S.P. Mandal, Georai's

Rashtramata Indira Gandhi Arts, Commerce & Science College, Jalna Department of English 2018-19

COURSE CODE: CC-E-001/2018

Certificate Course in Spoken English and personality Development

Total Lectures:

30

Duration:

3 months (August- October)

Syllabus

Unit A-Phonetics

- 1.Received Pronunciation
- 2. Speech Mechanism
- 3. Speech sounds
- 4. Three Term Label
- 5. Transcription

Unit B-Communication

- 1 Telephone Conversation-4 lectures
- 2 Situational Conversation-5 lectures
- 1 Public speech
- 4 Group Discussion
- 5. Debate
- 6 Interviews skills
- 7. Presentation skills
- 8. Soft skills

Unit C-Writing skills

- 1. Letter writing
- 2. Writing e-mail

PKINCIPAL Rashtramata Indira Gandhi Agri.

B.S.P. Mandal, Georai's

Rashtramata Indira Gandhi Arts, Commerce & Science College, Jalna Department of English 2018-19

COURSE CODE: CC-E-001/2018

Certificate Course in Spoken English and personality Development

3. Resume writing

Unit D- Personality Development and other

- 1 Career Planning
- 2. Self-discovery
- 3. Developing Positive Attitude
- 4. Etiquette and manners
- 5. Vocabulary

Unit E- Activities

- 1. Group Discussion
- 2 Word Game
- 3. Media Use-You tube, famous songs, serials, films,
- 4. Debate competition

5. Viva voce

Dr. Jvoti Dharmadhikari

Mr. Vithal Gadekar

Rashtramata Indira Gandhi Arts, Commerce & Science College Jaina - 431203 (M.S.)

RASHTRAMATA INDIRA GANDHI ARTS, COM, AND SCIENCE COLLEGE, JALNA

Department of English Certaficate Course in Spoken En
APPLICATION FORM
Name of the student: Gragde Mayur Gorakhrath.
Class: 3. 177
Date of Birth: 3 Wan, 1997
Gender: M
Address for correspondence: Gawali Mohala, Jaly
Mobile no.: 7709625083
Parent's mobile no. :
Email I'd: mayurgogde Gymaril. com.
Total fees: Free of cost.

Sign of parents

Signature of student

Admilted of course

Rashtramata Indira Gandhi Arts, Commerce and Science College, Jalna 1.2.1 Certificate Courses Dept. of Geography Academic Year 2018-19

Mukteshwar Lake Jalna - Geographical View



BHAGWAN SHIKSHAN PRASARAK MANDAL, GEORAI.

RASHTRAMATA INDIRA GANDHI COLLEGE, JALNA.

DEPT. OF GEOGRAPHY

ADD - ON COURSE

"MUKTESHWAR LAKE - GEOGRAPHICAL VIEW, JALNA (M.H.)"
(CC-4EO-001-18/19)

ACADEMIC YEAR 2018 - 19

DR. KENDLE V.N. HEAD, DEPT.OF GEOGRAPHY

PRINCIPAL DR. S.V. TIDKE

भूगोल विभाग

निषयह- Add-on कार्स 2018-19 मान्यमा हो। महिन ही कार्स हो कार्स होताल प्रम दि 27.06

② भूगोल विभागाची चेत्त १६. 02.07.2017

प्राक्ताविके ६- 2017-18 मही कार्य- कार्य होता आहे. या विषयावर आहि वर्षी 2018-14 मही अस्य विषयावर आपणाल १००३। न्या विषयावर्षी विषयावर्पी विषयावर्षी विषयावर

या बैस्की खाठिल प्रस्माव चर्चा झाछी.

- (2) प्राच्ये रामक द्यांनी अव्यास्त्रणमहो लक्षा कराना का किंवा. विषय लक्ष्य ध्यावा का असे अन मोडेंटे.
- 3 इत्त कातिल विद्यार्थना पान माने (कोर्स) संस्थार्थ करून होता यहिल कार — प्रान्याय की दी.

प्राचायांनी यत 2018-19 वादी था कोर्न मान्यता.

1967:

DR.VIJAY N.KENDLE (H.O.D.) Dept. of Geography R.M.I.G. College, Jaina

Rashtramata Indira Gandhi Arts Science & Commerce College Jaina.



Bhagwan Shikshan Prasarak Mandal, Georai

Rashtramata Indira Gandhi Arts, Commerce &

Science College, Old Jalna.

Principal

e-mail

President

Dr.S.V. TIDKE

rmigjalna@gmail.com

Dr. Narayanrao Mundhe

ni Arts, Conn

JALNA (M.S.)

Date:- 01/07/2018

प्रा.डॉ. विजय राजाळे (भूगोल विभाग प्रमुख) कला वाणिज्य विज्ञान महाविद्यालय, बदनापुर, जि. जालना.

विषय - AAD-ON कोर्सच्या बैठकी संदर्भात.

आमच्या महाविद्यालयात भूगोल विभागातर्फे "मुवतेश्वर तलाव -भौगोलीक दष्टीकोन, जालना. [महा.]" या विषयावर या हि वर्षि AAD-ON कोर्स घेण्यात येणार आहे. या कोर्स साठी आपली BOS पदी नियुक्ती २०१७ मध्ये करण्यात आलेली आहे.

तरी आपण दि.०३.०७.२०१८ रोजी उपस्थित रहावे.

बैठक दि. .0३.०७.२०१८

वेळ - ३.०० दुपारी

DR.VIJAY N.KENDLE (H.O.D.) Dept. of Geography R.M.I.G. College, Jalna

Rashtramata Indira Gandhi Arts.
Science & Commerce College Jaina.

BHAGWAN SHIKSHAN PRASARAK MANDAL, GEORAI.





DEPT. OF GEOGRAPHY

"ADD-ON COURSE - MUKTESHWAR LAKE - GEOGRAPHICAL VIEW, JALNA (M.H.)"

2018 - 19

(ADD - ON COURSE COMMITTEE)

1	PROF. DR. KENDLE V.N.	(Course Co-ordinator)
2	PROF. DR. RAJALE V.L.	(BOS Member)
3	PROF. DR. DESPANDE S.S.	(IQAC)
4	PROF. DR. DHOKANE P.K.	(Member)
5	PROF. DR. KENDLE V.N.	(Member)
6	PROF. DR. KHADE S.S.	(Member)

DR.VIJAY N.KENDLE (H.O.D.) Dept. of Geography R.M.I.G. College, Jaina

Rashtramata Indira Gandhi Arts Science & Commerce College Jalna. BHAGWAN SHIKSHAN PRASARAK MANDAL

RASHTRAMATA INDIRA GANDHI COLLEGE, JALNA

DEPT. OF GEOGRAPHY

-: ADD-ON-COURSE :-

"MUKTESHWAR LAKE JALNA - GEOGRAPHICAL VIEW"

SYLLABUS: 50 marks

30: Periods

ACADEMIC YEAR 20 -20

SYLLABUS

- Introduction General Information of mukteshwar lake, Location and site of Mukteshwr Lake.
 5 hours 7 Marks
- 2) Caputre area of Mukteshwar Lake, Length and depth of Muktshwar lake.

 4 hours 7 Marks
- 3) Water analysis of Mukteshwar Lake chemical analysis, Sanity of this water.

 5 hours 7 Marks
- 4) Uitility of this water, Underground water level tree plantation on the Mukteshwar lake.

 4 hours 7 Marks
- 5) Uses this project to studnts and people around this lake.

- 4 - hours 7 - Marks

6) Evaluation of this Mukteshwar lake by oral questions.

- 4 - hours 8 - Marks

7) Reporting to District administration to preserve this water utility.

-4-hours 7-Marks

REFERENCE BOOKS

- 1) Apla Jalna Jilha
- 2) Statastical Dept. of Jalna Districts.
- 3) Jalna Jilhyatil Jalsathe.

DR. VI)AY N.KENDLE (H.O.D.) Dept. of Geography R.M.I.G. College, Jaina

PRINCIPAL
Reshtramata Indira Gandhi Arts

Science & Commerce College Jaina.

BHAGWAN SHIKSHAN PRASARAK MANDAL, GEORAI. RASHTRAMATA INDIRA GANDHI COLLEGE, JALNA.



DEPT. OF GEOGRAPHY

"ADD-ON COURSE - MUKTESHWAR LAKE - GEOGRAPHICAL VIEW, JALNA (M.H.)"

TIME TABLE FOR ADD-ON COURSE

(FOR TEACHERS)

2018 - 19

DATE	ATE TIME		V.
	1	II	
07.07.2018	1.30 2.20	2.20 - 3.10	DR. KHADE S.S., DR. DHOKNE P.K.
14.07.2018	1.30 2.20	2.20 - 3.10	DR. KENDLE V.N., PROF. WAGH B.D.
21.07.2018	1.30 2.20	2.20 - 3.10	DR. KHADE S.S., DR. DHOKNE P.K.
28.07.2018	1.30 2.20	2.20 - 3.10	DR. KENDLE V.N., PROF. WAGH B.D.
04.08.2018	1.30 2.20	2.20 - 3.10	DR. KHADE S.S., DR. DHOKNE P.K.
11.08.2018	FIELD	WORK	DR. KENDLE V.N., PROF. WAGH B.D.
18.08.2018	1.30 2.20	2.20 - 3.10	DR. KHADE S.S., DR. DHOKNE P.K.
25.08.2018	1.30 2.20	2.20 - 3.10	DR. KENDLE V.N., PROF. WAGH B.D.
01.09.2018	1.30 2.20	2.20 - 3.10	DR. KHADE S.S., DR. DHOKNE P.K.
08.09.2018	1.30 2.20	2.20 - 3.10	DR. KENDLE V.N., PROF. WAGH B.D.
15.09.2018	1.30 2.20	2.20 - 3.10	DR. KHADE S.S., DR. DHOKNE P.K.
22.09.2018	FIELD	WORK	DR. KENDLE V.N., PROF. WAGH B.D.

DR.VIJAY N.KENDLE (H.O.D.) Dept. of Geography R.M.I.G. College, Jaina

Rashtramata Indira Gandhi Arts
Science & Commerce College Jalna.

BHAGWAN SHIKSHAN PRASARAK MANDAL, GEORAI.

RASHTRAMATA INDIRA GANDHI COLLEGE, JALNA.



"ADD-ON COURSE - MUKTESHWAR LAKE - GEOGRAPHICAL VIEW, JALNA (M.H.)"

TIME TABLE FOR ADD-ON COURSE

(FOR TEACHERS)

ACADEMIC YEAR 2018-19

JALNA

(M.S.)

NOTE	ME	т	DATE
	11	1	Si Si
	2.20 - 3.10	1.30 2.20	07.07.2018
	2.20 - 3.10	1.30 2.20	14.07.2018
	2.20 - 3.10	1.30 2.20	21.07.2018
	2.20 - 3.10	1.30 2.20	28.07.2018
	2.20 - 3.10	1.30 2.20	04.08.2018
	WORK	FIELD	11.08.2018
	2.20 - 3.10	1.30 2.20	18.08.2018
	2.20 - 3.10	1.30 2.20	25.08.2018
	2.20 - 3.10	1.30 2.20	01.09.2018
	2.20 - 3.10	1.30 2.20	08.09.2018
	2.20 - 3.10	1.30 2.20	15.09.2018
	WORK	FIELD	22.09.2018

DR.VIJAY N.KENDLE (H.O.D.) Dept. of Geography R.M.I.G. College, Jaina

Rashtramata Indira Gandhi Arts Science &-Commerce-College Jalna.



RASHTRAMATA INDIRA GANDHI ARTS, COMMERCE AND SCIENCE COLLEGE, JALNA

Criteria I Key Indicator 1.2

Metric No. 1.2.2 & 1.2.3

Academic Year 2017-18

List of Certificate Course/s

1.2.2 Number of Add on /Certificate programs offered during the Academic Year.

1.2.3 Average percentage of students enrolled in Add-on/Certificate programs as against the total number of students during the Academic Year.

r. lo.	Name of Add on /Certificate programs offered	Course Code (if any)	Year of offering	No. of times offered during the same year	Duration of course	Number of students enrolled in the year	Number of Students completing the course in the year
1	Mukteshwar Lake Jalna - Geographical View	CC-GEO-001-2017-18	2017-18	1	29 Jul 2017 to 14 Oct 2017	30	30
2	Certificate Course in Spoken English and Personality Development	CC-ENG-01-2017-18	2017-18	1	01 Aug 2017 to 2 Oct 2017	30	30

RashtrampkinciPAE Gandhi Arts, Commerce & Science ollege Jaina - 431203 (M.S.)

Rashtramata Indira Gandhi Arts, Commerce and Science College, Jalna

Dept. of English
Academic Year 2017-18

Certificate Course in Spoken English and Personality

Development



B.S.P. MANDAL, GEORAI'S

RASHTRAMATA INDIRA GANDHI ARTS, COMMERCE & SCIENCE COLLEGE, JALNA

Department of English

16.07.2017

Respected Madam,

As per departmental activity, we are willing to start a certificate course in English this year too. The title is same as earlier,

Certificate Coursein Spoken English and Personality development, Course code CC-E-001

Please give the permission to start the course from 01.08.2017, so that we can enroll the students for the course.

Enclosed:

1. Syllabus framed by the committee

A) Dr. Jyoti L Dharmadhikari

B) Asst. Prof. VithalGadekar

Principal
PRINCIPAL
Rashtramata Indira Gandhi
Arts, Commarca Science
College Jair



Bhagwan Shikshan Prasarak Mandar Georai

Rashramata Indira Gandhi Arts, Commerce and Science College, Jalna

Department of English

Certificate Course in Spoken English and personality Development

Course Duration: 3 Months

Practical: 30 Hours

Syllabus

Unit A - Phonetics:

- 1. Received Pronunciation
- 2. Speech Mechanism
- 3. Speech Sounds
- 4. Three Term Label
- 5. Transcription

Unit B - Communication -

- 1. Telephone Conversation 4 lectures
- 2. Situational Conversation 5 lectures
- 3. Public speech 10 Lectures
- 4. Group Discussion 10 lectures
- 5. Debate 5 Lectures
- 6. Interviews skills 3 lectures
- 7. Presentation skills- 3 lectures
- 8. Soft skills 5 lectures

Unit C- Writing skills -.

- 1. Letter writing 5 lectures
- 2. Writing e-mail 2 lectures
- 3. Resume writing 3 lectures

Unit D- Personality Development and other -

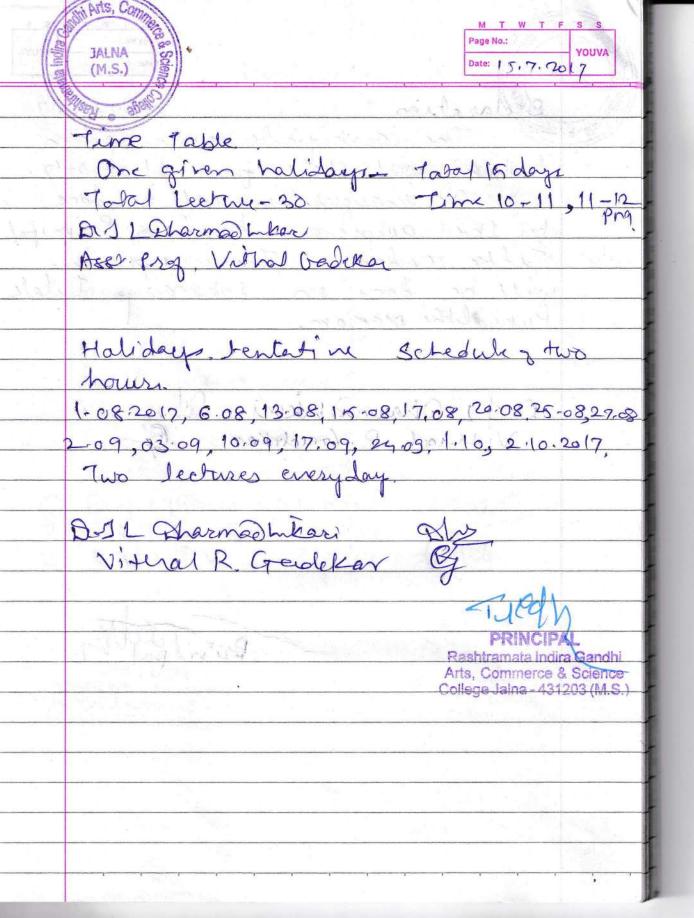
- 1. Career Planning 2 Lectures
- 2. Self-discovery- 2 lectures
- 3. Developing Positive Attitude 4 Lectures
- 4. Etiquetle and manners 2 Lectures
- 5. Vocabulary 2 Lectures

Unit E- Activities

- 1. Group Discussion
- 2. Word Game
- 3. Media Use You tube, famous songs, serials, films,
- 4. Debate competition
- 5. Viva vote

Cher

Rashtramata indira Gandhi aits. Commerce & Science





Rashtramata Indira Gandhi Arts, Commerce & Science College, Jalna

Certificate Coursein Spoken English and Personality development, Course code CC-E-001

Certificate Course

Academic Year- 2013-198

REGISTRATION/ ADMISSION FORM

1)	Registration No	:- (16)
2)	Name of the student	:- <u>Paithankar</u> Royendra
3)	Date of Birth	:- 23. Ag 1997.
4)	Class	:- RA77
5)	Residential Address	:- Sambhoyi nagar, Jalme
6)	Mobile No.	: 9423245 141
7)	Email	:- Lovi painthanker ogmail.com.
		garran.
Place	:- Jaly	Student Signature
	:- Jahr Admission	

Rashtramata Indira Gandhi Arts, Commerce and Science College, Jalna 1.2.1 Certificate Courses Dept. of Geography Academic Year 2017-18

Mukteshwar Lake Jalna - Geographical View

JALNA (M.S.) Scientist (M.S.)

BHAGWAN SHIKSHAN PRASARAK MANDAL, GEORAI.

RASHTRAMATA INDIRA GANDHI COLLEGE, JALNA.

DEPT. OF GEOGRAPHY

ADD - ON COURSE

"MUKTESHWAR LAKE - GEOGRAPHICAL VIEW, JALNA (M.H.)"

ACADEMIC YEAR 2017-18

DR. KENDLE V.N. HEAD, DEPT.OF GEOGRAPHY

PRINCIPAL DR. S.V. TIDKE

भूगोवं निमागति Add on नीम होणांचे ब्यारे

यारि या नार्स लाही आत्रामक्ष त्यार कल्यासाही रवाहित सिमितीन्थी नियुक्ती अट्यात आहि आहे.

- () प्रा. डॉ. केंद्र कि. एक. (४५८०)
- (2) DI 31. ZINIOO TANY (BOS Member)
- (3) या डॉ: देरापांटे संगोध (IGAC)
- 4) pr. 31. 6/20) 14/19
- के कार अमराब
- 6 प्र. डॉ. याडे स्रोमीनाय

JA.VIJAY N.KENDLE

(H.O.D.) Dept. of Geography R.M.I.G. College, Jaina

Arts, Con

JALNA (M.S.)

Rashtramata Indira Gandni Arts, Commerce & Science

College Jaina - 431203 (M.S.)

अर्गोत विभाग

विष्यह Add on नास ला मात्या देश.

संदर्भ हरी 19 AC चे नास बिष्याद्भितिल पन वि. 27.06.2017

2 भूगोल विभागानील नास घळा संदर्भातील नेहन पि. 05.07.17

प्राता कि - प्रात्माकि भूगाम किमाग प्रमुख प्रान्ते किमम केरे के स्थान किमाम केरे प्रमुख प्रान्ते किमम केरे के स्थान किमाम केरे प्रमुख प्रान्ते किमम केरे के स्थान किमाम केरे के स्थान किमाम केरे किमा

मारिती रिकी:

के प्रा-डो लेकन सर्थोंनी सपरीत विषयाचे महत्व सांगीते.

क्षा है द्यापाद योगी मुलाख तथ्य पंदर्भातीय विकेश विकेश विकास

पालापति। सक्रीत जोसी साठी मान्यता दिली व नास टाइन टबत त्या करून त्वयेत नास पुर्व नर्मा. असे सावस १९००.

(H.O.D.) Dept. of Geography R.M.I.G. College, Jaina Thousand The State of the State

Rashtramata Indim Gandhi Arts, Commerce & Science College Jaina - 431203 (M.S.)

पानिय की ही.

M. 51. HAJG 61901.



Bhagwan Shikshan Prasarak Mandal, Georai

Rashtramata Indira Gandhi Arts, Commerce & Science College, Old Jalna.

Principal

e-mail

President

Dr.S.V. TIDKE

rmigjalna@gmail.com

Dr. Narayanrao Mundhe

JALNA (M.S.)

Date:- 01/07/2017

नियुक्ती पत्र

प्रा.डॉ. विजय राजाळे (भूगोल विभाग प्रमुख) कला वाणिज्य विज्ञान महाविद्यालय, बदनापुर, जि. जालना.

आमच्या महाविद्यालयात भूगोल विभागातर्फे "मुवतेश्वर तलाव -भौगोलीक दष्टीकोन, जालना. [महा.]" या विषयावर AAD-ON घेण्यात येणार आहे. या कोर्स साठी आपली BOS पदी नियुक्ती करण्यात येत आहे.

तरी आपणास नियुक्ती पत्र देण्यात येत आहे.

Reshtramata Indira Gandhi Arts, Commerce & Science College Jaina - 431203 (M.S.)

BHAGWAN SHIKSHAN PRASARAK MANDAL

RASHTRAMATA INDIRA GANDHI COLLEGE, JALNI

DEPT. OF GEOGRAPHY

-: ADD-ON-COURSE :-

"MUKTESHWAR LAKE JALNA - GEOGRAPHICAL VIEW"

SYLLABUS: 50 marks

30: Periods

ACADEMIC YEAR 20 -20

SYLLABUS

- 1) Introduction General Information of mukteshwar lake, Location -5-hours 7-Marks and site of Mukteshwr Lake.
- 2) Caputre area of Mukteshwar Lake, Length and depth of - 4 - hours 7 - Marks Muktshwar lake.
- 3) Water analysis of Mukteshwar Lake chemical analysis, Sanity of - 5 - hours 7 - Marks this water.
- 4) Uitility of this water, Underground water level tree plantation on -4-hours 7-Marks the Mukteshwar lake.
- 5) Uses this project to studnts and people around this lake.

-4-hours 7-Marks

6) Evaluation of this Mukteshwar lake by oral questions.

- 4 - hours 8 - Marks

7) Reporting to District administration to preserve this water utility.

- 4 - hours 7 - Marks

REFERENCE BOOKS

- 1) Apla Jalna Jilha
- 2) Statastical Dept. of Jalna Districts.
- 3) Jalna Jilhyatil Jalsathe.

Arts. Commerce & Science

DR.VI)AY N.KENDLE

BHAGWAN SHIKSHAN PRASARAK MANDAL RASHTRAMATA INDIRA GANDHI COLLEGE, JALNA.



DEPT. OF GEOGRAPHY

ADD-ON COURS -" MUKTESHWAR LAKE - GEOGRAPHICAL VIEW, JALNA (M.H.)"

TIME TABLE ADD-ON COURSE

ACADEMIC YEAR 2017 - 18

DATE	Т	TIME			
		jj			
29.07.2017	1.30 2.20	2.20 - 3.10			
05.08.2017	1.30 2.20	2.20 - 3.10			
12.08.2017	1.30 2.20	2.20 - 3.10			
19.08.2017	1.30 2.20	2.20 - 3.10			
26.08.2017	1.30 2.20	2.20 - 3.10			
02.09.2017	FIELD	WORK			
09.09.2017	1.30 2.20	2.20 - 3.10			
16.09.2017	1.30 2.20	2.20 - 3.10			
23.09.2017	1.30 2.20	2.20 - 3.10			
30.09.2017	1.30 2.20	2.20 - 3.10			
07.10.2017	1.30 2.20	2.20 - 3.10			
4.010.2017	FIELD	WORK			

DR.VIJAY N.KENDLE (H.O.D.) Dept. of Geography R.M.I.G. College, Jaina

Rashtramata Indira Gandhi-Arts, Commerce & Science College Jalna - 431203 (M.S.)

BHAGWAN SHIKSHAN PRASARAK MANDAL RASHTRAMATA INDIRA GANDHI COLLEGE, JALNA.

DEPT. OF GEOGRAPHY

ADD-ON COURS - MUKTESHWAR LAKE - GEOGRAPHICAL VIEW, JALNA (M.H.)

TIME TABLE FOR ADD-ON COURSE

2017 -18

JALNA

(M.S.)

DATE	т.	IME	
	T	п	
29.07.2017	1.30 2.20	2.20 - 3.10	DR. KHADE S.S., DR. DHOKNE P.K.
05.08.2017	1.30 2.20	2.20 - 3.10	DR. KENDLE V.N., PROF. WAGH B.D.
12.08.2017	1.30 2.20	2.20 - 3.10	DR. KHADE S.S., DR. DHOKNE P.K.
19.08.2017	1.30 2.20	2.20 - 3.10	DR. KENDLE V.N., PROF. WAGH B.D.
26.08.2017	1.30 2.20	2.20 - 3.10	DR. KHADE S.S., DR. DHOKNE P.K.
02.09.2017	FIELD	WORK	DR. KENDLE V.N., PROF. WAGH B.D.
09.09.2017	1.30 2.20	2.20 - 3.10	DR. KHADE S.S., DR. DHOKNE P.K.
16.09.2017	1.30 2.20	2.20 - 3.10	DR. KENDLE V.N., PROF. WAGH B.D.
23.09.2017	1.30 2.20	2.20 - 3.10	DR. KHADE S.S., DR. DHOKNE P.K.
30.09.2017	1.30 2.20	2.20 - 3.10	DR. KENDLE V.N., PROF. WAGH B.D.
7.10.2017	1.30 2.20	2.20 - 3.10	DR. KHADE S.S., DR. DHOKNE P.K.
4.10.2017	FIELD V	VORK	DR. KENDLE V.N., PROF. WAGH B.D.

DR.VIJAY N.KENDLE (H.O.D.) Dept. of Geography R.M.I.G. College, Jaina Rashtramata Indira Gandhi Arts, Commerce & Science College Jalna - 431203 (M.S.)